

**2024  
OPEN ENTRY  
BOOK**

**Indiana State Fair  
BAND  
DAY**

**Presented by  
Music Travel Consultants  
& Paige's Music**



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# BAND DAY

## 2024 OPEN ENTRY BOOK

Entry Department

[entry@indianastatefair.com](mailto:entry@indianastatefair.com)

Office and Fax:  
(317) 927-7515

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# OPEN COMPETITIONS & EVENTS GENERAL TERMS & CONDITIONS

## GENERAL PRINCIPLES

1. By submitting an Indiana State Fair Entry Form or online entry, Open Exhibitors agree to all Terms & Conditions.
  - a. Exhibitors entered under one account are also responsible and held accountable to all Terms and Conditions.
2. In the interest of all exhibitors, the Indiana State Fair Board, the agriculture industry, and all breeders of livestock, the following general terms, conditions and listing of prohibited activities are presented to maintain, insure and present a wholesome, high quality educational program. As the showcase of Indiana, it is imperative to promote and allow only ethical behavior by exhibitors at the Indiana State Fair.
3. **The Indiana State Fair Board reserves the final and absolute right to interpret any and all terms and conditions, contained in any and all parts of the Handbook/Premium List and to unilaterally settle and determine all matters, questions or differences in regard thereto, or otherwise arising out of, connected with, or incidental to the Indiana State Fair. They further reserve the right to resolve unforeseen matters not covered by general or Department terms and conditions published in the Handbook/Premium List, to amend or add to these terms and conditions as in its judgment it may determine, and to withdraw all premium offerings in all Departments should any emergency exist and circumstances demand.**
4. Fraud, deception, any prohibited activities, or violations of general or Departmental terms and conditions, or any activity determined to be improper or unethical by the Board or Department Superintendent shall not be allowed. Any exhibitor found in violation is subject to sanction and/or disqualification.
5. TAMPERING, ALTERING, AND/OR MISREPRESENTATION relative to any exhibit is prohibited
6. No Exhibitor may take exception to the decisions of an official and/or judge in an unprofessional and/or public manner nor shall any exhibitor or person representing the exhibitor interfere with or show disrespect to any judge or show official.
7. Advertising - Commercial advertisement names or insignia, farm names and family names on 4-H exhibitors or exhibits while showing is prohibited. Distribution or posting of flyers, advertisements or posters are prohibited from being hung in the Coliseum, Youth Arena or any other building, except for those in preapproved areas.

## DETERMINATION OF VIOLATIONS OF TERMS AND CONDITIONS

8. The Executive Director or their designee assigned by the Indiana State Fair Board to the Department where a violation of any term or condition established for the Indiana State Fair is reported to have occurred prior to, during or after judging shall make an initial determination as to whether a violation has occurred upon determining a violation has occurred, the Executive Director or their designee shall make a determination as to the appropriate penalty to impose upon the violating person(s). The Executive Director or their designee may choose to impose one, all, or a combination of the following penalties.

## PENALTIES

9. The exhibitor in question is disqualified and forfeits all entry and other fees and all premiums, trophies, and awards from the Department.
10. Any or all State Fair premiums, trophies and awards won by an exhibitor in any and all State Fair Departments shall be withdrawn and required to be returned to the State Fair. All entry and other fees are forfeited.
11. The exhibitor and/or his/her immediate family shall be barred from State Fair competition for a period determined by the Executive Director or their designee that may include up to a lifetime.
12. The Executive Director or their designee may impose any other penalty deemed appropriate.

## DUE PROCESS

The following due process rights and right of appeal shall be utilized.

13. The Executive Director or their designee shall notify the exhibitor in writing of the violation and penalty imposed within 15 days of the determination of a violation.
14. Within 15 days of receipt of written notification, the exhibitor may appeal the decision in writing to the Indiana State Fair Board. The written appeal must be delivered to the office of the State Fair Board within the 15 days.
15. Within 15 days of receipt of the written appeal, the Executive Director or their designee may rescind his/her initial determination. No further determination as to the reported violation may be subsequently made by the Superintendent. The exhibitor shall have no further remedy available upon the rescission of the initial determination.
16. Should the Executive Director or their designee take no action on the appeal within 15 days from the date of receipt in the office of the Fair Board, the exhibitor may request an appeal hearing no later than 18 days of the initial violation determination. Requests for an appeal hearing must be sent to the State of Indiana Office of Administrative Law Proceedings (OALP) by submitting a petition for review. To submit a request, go online to <https://www.in.gov/oalp/>, select that you are an individual filing for a petition for review. Then:
  - a. Fill out the online form via the link at the bottom of the page (you will be asked to upload a copy of the violation determination);
  - b. Download a paper copy of the request form and mail it to OALP; or
  - c. Personally appear at OALP's office located at 100 N. Senate Avenue N802, Indianapolis, IN 46204.
17. OALP shall appoint an Administrative Law Judge (ALJ) to conduct an appeal hearing. The ALJ shall issue an order to parties setting a date for the appeal hearing.
18. OALP's assigned ALJ shall issue a final order concluding the Administrative Review.

19. Either party wishing to appeal the ALJ's final order may file for judicial review of the order. Any judicial review shall take place in a competent court situated in Marion County, Indiana.

#### **GRIEVANCE**

20. Within twenty-four (24) hours of observing any suspected infraction, Exhibitors competing in an Open Class competition shall personally present a Grievance Form (found at [www.indianastatefair.com](http://www.indianastatefair.com)) to the Entry Office in the Communications Building. No other persons have standing to present a Grievance Form. In all cases of grievance affecting an exhibitor, the statement must be verified.
21. A grievance must also be personally presented to the Entry Office within 24 hours of the occurrence of the suspected infraction for all livestock activities and for all other activities prior to the official closing of the State Fair (5 pm the last Sunday of the Fair). In the event a grievance is presented after judging has begun on the item or activity in question, the judging will proceed, and the grievance will be handled as if the grievance were presented following the judging.
22. A grievance must be presented in writing, verified and accompanied by a \$500 cash or money order made out to the Indiana State Fair. The grievance must state the name of the exhibitor, the exhibit and class in question, the specific reason for ineligibility and the terms and conditions that govern the case.
23. The \$500 will be returned if the grievance is upheld. The \$500 will be forfeited if the grievance is not sustained.
24. The Executive Director or their designee shall notify, in writing and within 15 days of receiving the grievance, the person(s) submitting the grievance as to his/her determination of the validity of the grievance and the actions taken as a result of upholding the grievance. If the grievance is denied, the notifications shall state the reasons for denial.
25. The person(s) submitting the grievance shall have the due process rights set forth in the Due Process section of this Entry Book.

#### **JUDGES AND JUDGING**

26. The awards will be made by judges who are hired by the Executive Director or their designee.
27. The time at which the judges will pass upon the different classes is determined by the Executive Director or their designee. All exhibition times are subject to change without announcement.
28. Any exhibit not presented promptly when called will be ruled out.
29. The judge, must, if any attempt be made by an exhibitor or his agent to interfere with or influence his decision, report the fact at once to the Executive Director or their designee.
30. An exhibitor who removes a placing ribbon, or authorizes another person to do so, in the presence of the judge, or in any manner insults the judge, shall forfeit all premiums, and be excluded from exhibiting, and the Fair Board may impose any additional penalty it so desires.
31. **Regardless of the number of entries in each class by one exhibitor, only two premiums will be paid in any of the single classes and only one premium in any of the group classes.**
32. Judges shall not award prizes to unworthy exhibits, whether there is competition or not, nor shall they award premiums on articles incorrectly entered or incorrectly named.

#### **APPEALS FROM DECISIONS OF JUDGES**

33. The right of an exhibitor to appeal the decision of a judge will exist only when it is charged that the award has been made in violation of the terms and conditions governing the exhibit, or when it is charged that the decision of the judges has been influenced or interfered with by another person.
34. The appellant must give verbal notice to the Executive Director or their designee in which the judging occurred within 2 hours of the judging. The written appeal as described below must be received within 24 hours of the verbal notice. The written appeal must be given to the Entry Office.
35. Appeals from the decision of a judge must be made in writing and must contain at least one specific charge, stating at length the facts relied upon and the term and condition violated, and naming witnesses and their addresses by whom proof is to be made.
36. The Executive Director or their designee shall notify the exhibitor in writing within 15 days of receipt of the appeal as to their findings and actions resulting therein.
37. The exhibitor shall have the due process rights forth in the Due Process section of the Entry Book.

#### **PREMIUMS**

38. **Premium checks will be mailed in October for all departments.**
39. Premiums will be paid according to official judges' result sheets and payable to exhibitor name as entered.
40. To expedite delivery of premiums, any exhibitor receiving \$600.00 or more in monetary awards will be required to provide the Indiana State Fair with a completed IRS Form W-9 (W-8BEN for foreign exhibitors) providing a taxpayer identification number. Failure to provide this information will result in the forfeiture of all premium monies. Forms may be picked up at the Barn Offices, at the Entry Office in the Communications Building, or found on the IRS website [www.irs.gov](http://www.irs.gov).
41. Questions and/or discrepancies noted in issued premium checks must be addressed to the Indiana State Fair Entry Department prior to **December 1, 2024** for resolution. Premium records will be considered closed on **December 1, 2024** and any exhibitor right of protest or re-issue is thereafter relinquished. A \$35.00 handling charge will be subtracted from a replacement check if check is lost, shredded, not cashed timely etc. **Premium checks must be cashed within 90 days of receipt.**

#### **LOSS OR DAMAGE Waiver**

42. It is mutually agreed that the Indiana State Fair assumes no liability for any loss of property or any claim for personal injury, including death. The exhibitor herein agrees to release, discharge and indemnify the Indiana State Fair Commission, its component members, and their successors from liability by reason of injury to property and/or persons, including death, which may occur within or upon the premises herein described in any manner connected with use thereof by exhibitor.

Tim Phelps  
Indiana State Fair Board

Douglas Fletcher, Coordinator [drfletch@purdue.edu](mailto:drfletch@purdue.edu)

## Terms & Conditions

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- Date and Time of Contest:** Preliminary competition in the 2024 Indiana State Fair Band Day presented by Music Travel Consultants & Paige's Music will be held on Friday, August 2, and will begin at 9:00 a.m. (Indianapolis time) on the track in front of the Grandstand at the Indiana State Fairgrounds. The Finals competition of the Top16 bands, plus non-finalist class champions, will begin at 8:00 p.m.
- Eligibility:** 1. Band members and students currently enrolled in grades 7 through 12 of the participating school are eligible to participate. 2024 graduates are eligible to participate if enrolled in the participating band's summer school or with written approval of the participating school's band director and principal. Students enrolled in a school other than the participating school may participate if the band director and school principal from the student's school and the band director and school principal from the participating school provide written approval that the student may participate in the participating school's summer marching program. Students in unique situations such as home schooling may participate with the written approval of the participating school's band director and principal and the student's parent or legal guardian. Bands comprised of students from multiple high schools are permitted to participate as, for example, county or combined bands.  
2. If it is determined that a participating school used a student that did not meet the above requirements during the 2024 contest, the school may be disqualified and forfeit their placing and all cash awards and travel allowance. In addition, the school may not be eligible to participate in the 2025 contest.
- Performance Order and Area:** a.) The performance order is based upon a random draw. However, consideration will be given to travel distance and time zones. Bands within a 49-mile radius (zone 1) from the Fairgrounds (using Google maps from the high school street address to the Fairgrounds street address) will be considered for the first hour of performance times. Bands within a 99-mile radius (Zones 1 & 2) from the Fairgrounds will be considered for the next 2 hours of performance times. All remaining bands will be added to the draw for the remaining performance times (zones 1, 2 & 3).  
b.) The contest will be held on the crushed limestone track in front of the Grandstand. The track is 80 feet wide and 100 yards long. Only 76 feet wide will be marked as the performance area visible to the judges. The first four feet are available as an equipment area sideline. The performance area will be marked as follows:
  1. Yard lines every 5 yards
  2. A ready line 5 yards before the start line (0-yard line)
  3. A front sideline 4-feet from the Grandstand wall
  4. A back sideline 80' from the Grandstand wall, 76' from the front sideline and 22'8" from the inserts
  5. Inserts along each yard line 53 feet, 4 inches from the front sideline (see #3)
  6. Yard line markers on the Grandstand wall every 10 yards
- Warm-up:** a.) Information on warm-up location will be provided to bands prior to Band Day and prior to Finals. Once the contest begins, bands will warm up facing away from the Grandstand. This includes designated time periods on the performance schedule such as lunch breaks and judges' breaks since the contest can run off-schedule. Infield supervisors will be available to assist the bands with warm-up. Infield supervisors will notify band directors or their staff if a violation is noted. If the violation is not corrected, the Band Day Coordinator will be advised. A 10-point pre-performance penalty may be assessed if the band continues to violate the warm-up rule.  
b.) Participating bands are reminded to be respectful of other bands during warm-up. Bands should not block the access routes to the back-track warm-up areas preventing bands from transitioning to the warm-up area. The informal warm-up area located in the infield along the back fence is not a transit to the back-track warm-up areas. Be courteous of bands that are using this area for warm-up. Metronomes and other devices should not be used while the contest is underway since this potentially distracts the bands currently performing in front of the Grandstand.
- Performance Requirements:** a.) All bands will receive a performance schedule indicating warm-up time, track gate time, track entry time, and performance time. Bands will enter the track at the gate west of the stage. Bands will move to the ready line upon receiving a signal from the starter. When the finish line timer drops the red flag indicating the end of the preceding band's nine (9) minutes of time, the starter will release the next band's props, color guard, and pit equipment (including pit performers) prior to the start of the band's scheduled performance time. This "courtesy/bonus time" is dependent upon the preceding band not using their entire 9 minutes of time. The starter will then release the band proper at the band's scheduled performance time and the official nine (9) minutes of allotted time will begin. The announcer will begin the band's introduction at the one (1) minute mark of the nine (9) minutes of time unless special arrangements for the announcement have been requested.

b.) The band will have a total of nine (9) minutes to enter the performance area, perform their show, and exit the performance area. The band's performance (show time) must be a minimum of four (4) minutes.

**The band director or designated staff member is responsible for informing the timer when the show has begun and ended.**

c.) All Visual Effects must be made by participating student members of the performing band and occur from within the performance area defined as the "lined" portion of the track: zero-to-zero-yard lines, front to back sidelines. Any visual effect that occurs at any point during the 9 minutes of total allotted time will be held to this standard of being performed by students. A 5-point performance penalty will be assessed if the band violates this rule.

d.) All Musical Effects must be made by participating student members of the performing band and occur from within the performance area defined as the "lined" portion of the track: zero to zero yard lines, front to back sidelines. Any musical effect that occurs at any point during the 9 minutes of total allotted time will be held to this standard of being performed by students. All music from traditional wind and percussion instruments or electronic instruments must be performed by a student "Live and in Real Time." The use of sampled, prerecorded, or sequenced sounds of woodwind, brass, and/or percussion instruments being used in place of live performance is not permitted. A 5-point performance penalty will be assessed if the band violates this rule.

e.) After the performance, the band will exit the performance area. Pit performers, those involved with moving pit instruments, color guard performers, props and prop carriers, directors and staff are exempt from being past the finish line within the nine (9) minutes of allotted time but must be in route with all wheels rolling and all student and adult personnel walking towards the finish line by the time the red flag drops indicating the end of the nine (9) minutes of allotted time. **All organized sound must stop by the end of the nine (9) minute period.**

f.) Suggested times to best utilize the nine (9) minutes of allotted time is two (2) minutes to stage, four (4) to six (6) minutes to perform, and one (1) minute to exit however, only the minimum of four (4) minutes of performance time and a total maximum of nine (9) minutes of allotted time utilized will be enforced under penalty.

g.) Bands will be assessed a half (½) point penalty for each five (5) seconds or fraction thereof under the performance time minimum of four (4) minutes OR over the entire nine (9) minutes of allotted time.

6. **Props and Equipment:** Adults **may** be present in the performance area to move props and equipment on to the track during the staging period and may support props during the performance time if necessary. **All** visual effects created by props must be made by students. Regarding props, a visual effect will be defined as **any movement that contributes to and assists with the performance during the performance time.** This includes repositioning of props and working mechanical devices including lights. A 5-point performance penalty will be assessed if the band violates this rule. As a courtesy to all bands and to keep the integrity of the lines on the track, if your performance utilizes a tarp, it should not be dragged onto or off the performance area.
7. **Electronic Equipment:** Electrical outlets are available on both the north and south side of the performance area. **Schools must provide their own extension cords.** One outlet is available on the south (Grandstand) side of the performance area. At least one additional outlet is available on the north (stage) side of the performance area. **All electronic instruments must be played by students during the performance time. Devices such as sound boards/mixers can be run and adjusted by students or adults during the performance time. The use of voice-overs or special sound effects must be triggered by students.** A 5-point performance penalty will be assessed if the band violates this rule.
8. **Travel Allowance:** A travel allowance (using Google maps from the high school street address to the Fairgrounds street address) will be paid to each participating school according to the following guidelines:
  - Zone 1: 1-49 miles (one way) - \$120 per bus
  - Zone 2: 50-99 miles (one way) - \$180 per bus
  - Zone 3: 100+ miles (one way) - \$240 per bus
9. **Adjudication:** Judges will be assigned to the preliminary and finals competitions in the following categories:
  - Music Execution
  - Visual Execution
  - Music General Effect
  - Visual General Effect
  - Guard (for Prelims Caption Award only)
  - Percussion (for Prelims Caption Award only)
  - a. The scores for the guard and percussion caption judges will not be figured into the band's final score but will be used as the final tie breaker during preliminary competition.
10. **Scoring:** The scores from music, visual, and general effect judges will be added to yield a total score out of 100 possible points.
  - Music Execution - 30 points
  - Visual Execution - 30 points
  - Music General Effect - 20 points
  - Visual General Effect - 20 pointsTotal: 100 points
  - a. Any penalties will be subtracted from this total to give the final contest score for the band. Recaps will be available after the conclusion of the preliminary and final contests. Adjudicator comments will be available shortly after each band's performance via Competition Suite.
  - b. Ties will be broken during finals in the following order until the tie is broken: 1) General Effect total score; 2) Preliminary score; 3) Preliminary Guard and Percussion scores averaged. Ties will be broken



during prelims in the following order until the tie is broken: 1) General Effect total score; 2) Guard and Percussion scores averaged.

11. **Copyright Report & Permission to Arrange:** In order to customize an arrangement of a published work, permission must be granted by the publisher. This law is in place to preserve the integrity of the composer's original work and to give him or her credit they deserve when the work is performed. There are web sites that will provide additional information and assistance in obtaining permission to arrange. Several publishers have on-line request forms.
  - a. A Copyright Report form can be found online along with Online Registration. Download, print and complete the Copyright Report. On or before July 21, 2024, SCAN as a PDF & EMAIL the Copyright Report and, as applicable, copies of granting permission to arrange any music selections to the Band Day Coordinator: Doug Fletcher, [drfletch@purdue.edu](mailto:drfletch@purdue.edu)
  - b. Band Directors should retain original permission documents for their records.
12. **Penalties:** All penalties must be observed by the Band Day Coordinator, Band Day Staff, or Board Director. They will be reported to the Band Day Coordinator who will discuss the penalty with the band director after the band's performance as needed.
13. **Disruptive/unsportsmanlike Behavior:** If the behavior of any band member, director, or staff member is deemed to be disruptive to the contest or unsportsmanlike, it may result in disqualification of the band and forfeiture of placing and all cash awards and travel allowance from the 2024 competition. The band may not be eligible to participate in the 2024 State Fair Band Day Competition.

## Entry Information

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1. All entries must be made in accordance with the terms and conditions.
2. Entries will be limited to the first 50 bands whose entry fees have been processed. Schools who will be paying by check are encouraged to send in their check as early as possible. If a school check is received after the 50 limit is exceeded, then the check will be returned, and notification will be made to the school.
3. **Online Entry** - All entries for State Fair Band Day will be made through CITSA (Central Indiana Track Show Association) using Competition Suite. Directors will need to create an account with Competition Suite if new to its use. To enter the Indiana State Fair, please go to <https://competitionsuite.com/membership/?o=0F6C4D12-CA26-4A80-893B-278013C1130F> and enter online following the prompts. Each band is required to pay an entry fee at the time of entry made payable to CITSA. Paying the entry fee by means of a credit card is encouraged. A band will not be considered entered in the Indiana State Fair Band Day contest until payment is made in full.
  - a. If the Band Director has access and approval to use the school or band booster credit card: Complete the online entry, enter the card information and complete the online entry process.
  - b. If the Band Director does NOT have access or approval to use the school or band booster credit card: Complete the online entry using Competition Suite and mail a check made payable to CITSA using the address provided online.
  - c. Checks must be received by CITSA by **July 1, 2024**.
4. **Entry Deadlines and Fees** - see below.

**For groups entering both CITSA contests and SFBD, Enter between May 1, 2024 - May 31, 2024**

**For groups entering SFBD only, please enter between May 1 and July 1, 2024 selecting SFBD only.**

Entry Fee: \$100 (payable to CITSA)

5. As a part of the online entry, the Band Director will be asked to submit their School Principal's name and email address. By completing the online registration, the School Principal will be sent an email notification letting him/her know the band has entered the 2024 Band Day competition.

6. No entries will be accepted after July 1, 2024

7. Entry questions concerning Competition Suite, please call Kim Wilhoit, 765-749-6373.

**IMPORTANT**

## Admission and Parking

1. Band members and staff will be admitted to the Indiana State Fairgrounds free of charge. Buses and vehicles carrying students, directors, and band-related equipment will receive special Admittance Passes. Band vehicles should not arrive before 6:30 AM. **It is requested that all band vehicles arrive by 1:00PM. Special instructions will be provided to the band directors prior to the event with specific directions to access the Fairgrounds. Attempts will be made to direct the band vehicles away from heavily-traveled Fall Creek Parkway.** Most of these vehicles will enter the Fairgrounds through **Gate 16** (northwest corner of the Fairgrounds) and must park in the infield as directed by the parking attendants. Trucks and buses over 10'10" in height must enter the Fairgrounds through **Gate 6** (southeast corner of the Fairgrounds). For ease of parking in the infield, have your entire caravan arrive at the same time. If your caravan includes trucks and buses over 10'10" in height, have the entire caravan enter through **Gate 6**. The Assistant Band Day Coordinator will review your parking needs based upon the information on your Entry Form. Only buses, semis, and equipment vehicles are permitted to park in the designated band parking area of the infield. Passenger vehicles must park elsewhere. Instructions provided by the Band Day staff for parking of the band-related vehicles must be followed. If an individual does not follow the instructions of the Band Day staff for parking a vehicle, the Band Day staff will contact the band director in an attempt to redirect the vehicle to the appropriate parking area. If the Band Day staff is unable to resolve the issue with the band director, the band may be assessed a 10-point penalty as determined by the Band Day Coordinator.
2. If you plan to leave the Fairgrounds after your preliminary performance and return for the preliminary awards ceremony &/or evening finals, please bring traffic cones or similar items with your school's name affixed to reserve your spot. **IMPORTANT** This will assist the parking staff with keeping these spots open for your return.
3. **REMINDER: All gates to the State Fairgrounds close at 8:00 p.m. so please be sure to be on site by this time. Please inform your parents and fans about the 8:00 gate closing times.** The 8:00 p.m. Fairgrounds gate closure time does not affect the grandstand entry which will remain open throughout the evening finals.
4. Directors will receive Grandstand passes for participating band members when they check in upon arriving in the infield parking area. This will admit band students only to the Grandstand to watch band performances for free. If the band students use their day passes and need additional passes for finals, directors may obtain additional passes from the Band Day Coordinator or infield supervisors prior to finals. Seating is in the end sections of the Grandstand. Students should not use these tickets to sit in seats where patrons have purchased tickets.

## Group Tickets

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1. Band Directors should use the ticket order form to order group tickets. All mail orders must be postmarked by the date on the order form. The applicable processing fee must be included.
2. Discount Fair admission tickets can be purchased at the Indiana State Fair Box Office or online at [www.indianastatefair.com](http://www.indianastatefair.com) through July 28<sup>th</sup>.
3. Band directors may receive up to four (4) free complimentary tickets for each session (Preliminaries & Finals) if requested. Band directors will be contacted via email after the official entry deadline and, if requested, will be mailed the complimentary tickets separate from the group order.

## Videotapes, Photographs, and Air Horns

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1. Unless approved by the Indiana State Fair Publicity/Media Relations Department for use by media, video cameras will not be permitted in the Grandstand. It is imperative that people approved to use video cameras do not obstruct or in any way inconvenience any of the spectators or judges. **Air horns will not be permitted in the Grandstand.** For those who disregard instructions from Fair or Band Day Officials, an Indiana State Police officer may escort them from the Grandstand.

## Safety

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1. All activities relating to a band's performance must be confined to the track area.
2. Fireworks, firearms, fire, or any other explosive devices are prohibited. Animals or any living thing other than the band members, prop carriers, and adult and student assistants are not permitted on the track during the performance. A penalty ranging from 10 points to disqualification may be assessed if the band violates this rule.
3. Bands cannot bring golf carts, ATVs, or other similar vehicles to ride around the infield or Fairgrounds. Use of these types of vehicles is limited to moving band equipment and props to and from a designated warm-up

area and the performance track for the band's performance.

4. All tents, if erected, are required to be weighted down and are subject to inspection by the Indiana State Fairgrounds Safety & Security department.
5. The use of drones are prohibited on the Indiana State Fairgrounds.

## Inclement Weather

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1. In the event of inclement weather, all attempts will be made to hold the contest. After completion of the preliminary session, the weather and performance area will be evaluated, and a decision will be made by the Band Day Coordinator and Indiana State Fair officials to determine whether the finals session can be held. In the event the performance area cannot be used for marching during the Finals session, a decision will be made whether the bands can give stand-still performances. If a stand-still performance is given for finals performance, each band will be judged on music execution and music general effect. The preliminary visual execution and visual general effect scores will be included to determine the band's final score. If a stand-still performance cannot be given for finals performance, preliminary scores will determine a band's final placement for presentation of trophies and cash awards.

## Awards

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**Preliminary Class Awards:** Caption awards will be presented in the following categories: Music, Visual, General Effect, Guard, and Percussion. A total of 15 plaques will be presented, one in each caption for Class A, AA, and AAA. In addition, the Top 3 bands in Class A, AA, and AAA will be recognized with class placement awards and a trophy.

- a. Caption and class placements awards will be based on preliminary scores and will be presented after the preliminary competition. Classes for these awards will be determined as follows:
  - Class A - 25 or less playing members (winds and percussion)
  - Class AA - 26 to 50 playing members (winds and percussion)
  - Class AAA - 51 or more playing members (winds and percussion)
- b. It is the responsibility of the band director to advise the Band Day coordinator through the entry form or subsequent communication prior to Band Day of any changes in the number of playing members impacting the band's classification. In addition, bands that meet the requirements for Class A or AA have the option of competing in a higher class for purposes of these awards at the discretion of the band director. The band director should inform the Band Day coordinator of this request.

**Prelims Awards Ceremony:** Following the preliminary contest, drum majors/guard captains will be staged on the performance track between the hash-mark and back wall. for the awards ceremony. Band Day staff members will assist. Due to space limitations on the portable stage, bands should provide no more than **FOUR** representatives to come up onto the portable stage once their band is called to receive their award. The following awards will be presented after the preliminary contest:

- Preliminary Class awards
- Plaques for 25th - 17th places
- Announcement of the Top 16 finalists

**Finals:** The top sixteen (16) bands based upon preliminary scores regardless of class will return for the evening Finals competition. In addition, if a Class champion is not among those already appearing as part of the evening competition, that band will be invited to perform in exhibition.

- Drawing for the Finals performance order will take place on the stage immediately after the preliminary awards presentation. Bands placing 9th through 16th in the day show will draw for marching positions 1 through 8. Bands placing 1st through 8th will draw for marching positions 9 through 16. Following the evening competition final placings will be announced, and trophies will be presented.

**Finals Awards Ceremony:** Following the Finals contest, drum majors/guard captains will be staged on the performance track between the hash-mark and the back wall for the awards ceremony. Due to space limitations on the portable stage, bands should provide no more than **FOUR** representatives to come up onto the stage once the band is called to receive their award.

### Trophies and Cash Awards:

Description	Awards	Premiums
1 <sup>st</sup> Place	Trophy	\$3500
2 <sup>nd</sup> Place	Trophy	\$3000
3 <sup>rd</sup> Place	Trophy	\$2600
4 <sup>th</sup> Place	Trophy	\$2300

5 <sup>th</sup> Place	Trophy	\$2000
6 <sup>th</sup> Place	Trophy	\$1700
7 <sup>th</sup> Place	Trophy	\$1500
8 <sup>th</sup> Place	Trophy	\$1400
9 <sup>th</sup> Place	Trophy	\$1300
10 <sup>th</sup> Place	Trophy	\$1200
11 <sup>th</sup> -16 <sup>th</sup> Places	Trophy	\$1000
17 <sup>th</sup> -25 <sup>th</sup> Places	Plaque	\$750
26 <sup>th</sup> -30 <sup>th</sup> Places	Plaque	\$600
31 <sup>st</sup> Place and below	Plaque	\$500

## INDIANA STATE FAIR

### Safety Information

***All emergencies, safety concerns and suspicious activity should be reported immediately to the Indiana State Fair Operations Center at (317) 927-7520.***

#### Prohibited Items

- No alcoholic beverages may be brought on to the Fairgrounds during the annual Indiana State Fair.
- No person in possession of a deadly weapon shall be permitted onto or be permitted to remain on the Fairgrounds, unless that person can demonstrate that the deadly weapon is intended for sale or trade at an event that is taking place on the Fairgrounds (Indiana Administrative Code, Title 80, Section 11-2-2(b)).
  - The definition of a deadly weapon includes firearms, knives or sharp bladed items (regardless of blade length), or any object carried or possessed with the intent to be used as a deadly weapon.
  - Exhibitors will be permitted to carry and use knives and other tools necessary for the proper care of their animals, tack, and equipment. However, these items may only be carried within the confines of the barn in which the animal(s) is housed. Knives and other tools carried outside of the barn are subject to confiscation under the deadly weapon rules found in the Indiana Administrative Code, Title 80, Section 11-2-2.
- Any deadly weapon found in the possession of a person while on the Fairgrounds is subject to immediate confiscation by persons authorized to provide security protection services as well as city, county, and state police agencies. Federal, state, or local law enforcement officers or those employed or authorized by the Indiana State Fair Commission are excepted from this rule (Indiana Administrative Code, Title 80, Section 11-2-2 (a), (c), and Section 11-2-3 (1) and (2)).
- Any person properly licensed to carry a firearm must secure the firearm in a locked compartment of his/her vehicle and it shall not be visible to passersby (Indiana Administrative Code, Title 80, Section 11-2-2(d)).
- No generators (not attached to a working/in transit RV/trailer/living quarters) or animal scales are permitted on the Fairgrounds except those furnished by the State Fair.

#### Animal Policies & Procedures

- The only animals permitted on the Fairgrounds during the Indiana State Fair are animals registered, boarded or entered for exhibition, show or other competition; animals that will be used in a scheduled performance or to perform work at the Fair; law enforcement animals and service animals. Household and family pets, whether domestic or wild, and service animals not recognized by the Americans with Disabilities Act (ADA) Section 36.104 are not permitted on the Fairgrounds during the Indiana State Fair. No person in possession of or having control over an unauthorized animal shall be permitted onto or be permitted to remain on the Fairgrounds (Indiana Administrative Code, Title 80, Section 11-2-4).
- Animals entered for exhibition, show or competition and animals scheduled to perform must remain in approved areas at all times. Violation may be disqualifiable offenses. See individual department terms and conditions for more specific information.

#### General Safety Policies & Procedures

- Smoking is not permitted inside barns and buildings. Smoking is only permitted in designated areas on the Fairgrounds.
- Cameras are located throughout the Fairgrounds for security and promotional purposes.
- Motorized vehicles, including golf carts, are not permitted in any barns or buildings (IFC 313.1). This does not apply to personal mobility devices. A valid State issued driver's license is required to operate a motorized vehicle including a golf cart on the Fairgrounds.
- Fans are permitted, so long as they have safety-approved shrouds. See individual department requirements pertaining to size, allowable number, and placement of fans.

## **Tents, Canopies, & Stall Coverings**

- Any tent, canopy, or stall covering in a building must be made of a material to allow for or not block water distribution as well as meet or exceed NFPA Standard 701.
- A portable fire extinguisher must be located under each tent, canopy, or covering.

## **Fire Safety**

- The Indiana State Fire Marshal's Office conducts regular inspections of all barns and buildings during the Indiana State Fair to identify any potential fire hazards or threats to life safety. The decisions of the fire marshal are final and will be enforced.
- Fire extinguishers are located throughout every barn and building. They may be used for approved purposes only. Do not use a fire extinguisher if you are not trained on its proper use.
- Most buildings and barns are equipped with fire alarm and/or fire suppression systems. In the event of a fire, these systems should be activated.
- Emergency exits are clearly marked in all barns and buildings. In the event of an emergency, calmly evacuate through the nearest accessible emergency exit.
- Do not store tack/supplies in primary aisle or in front of exit doors.

## **Severe Weather**

- In the event of severe weather impacting the Fairgrounds, be it a severe thunderstorm or tornado, you may receive instructions over the barn or building public address system. If the barn or building is not equipped with a public-address system, State Fair staff will notify people in person.
- During a severe weather situation, you will be asked to remain inside, away from windows and doors whenever possible. Staff may be instructed to close all doors and windows, including overhead doors.
- Larger barns and buildings will be used for shelter-in-place (points of refuge) to allow Fairgoers to seek shelter. This may cause an influx of people into livestock areas and result in the postponement of a show or exhibition. Exhibitors should be mindful of this, keep aisles and walkways clear, and tend to their animals accordingly.

## **Food Preparation/Cooking Policies & Procedures**

- Cooking inside and adjacent to barns and buildings is not advised. The Indiana State Fair Biosecurity plan recommends that food be excluded from animal areas. If cooking and/or food preparation is necessary, the following policies and procedures must be followed:
  - Cooking devices that use open flames, including charcoal and gas grills, exposed heating elements and non-electric power/ fuel sources are not permitted inside or outside barns or buildings.
  - Approved cooking devices are limited to crockpots, or similar slow cookers, and microwave ovens. Cooking devices must have a cover approved for use with the device and comply with all applicable electrical and fire codes. Cooking devices are also required to be powered by approved cords that are not frayed or malfunctioning in any way.
  - Exhibitors cooking in the barns and buildings do so at their own risk and assume all liability for their actions concerning food contamination from pathogens that may be present in or near a livestock area.

## **Extension Cords**

- Extension Cords shall not be a substitute for permanent wiring. IFC 2012 (605.4.1)
- Extension Cords shall not be affixed to structures. IFC 2012 (605.5)
- Extension Cords shall not extend through walls, ceilings, doorways, or floors. IFC 2012 (605.5)
- Extension Cords shall not be buried under carpet or animal bedding.

## **Multi-plug Adapter/Power Strip**

- Multi-plug adapter(s) are prohibited. IFC 2012 (605.4)
- Power strip(s) shall be grounded and be equipped with overcurrent protection. IFC 2012 (605.4.1)
- Power strip shall be directly connected to an electrical outlet (no piggy-backing). IFC 2012 (605.4.2)
- Power strip cords shall not extend through walls, ceilings, doorways, or floors. IFC 2012 (605.4.3)

## **Animal Wellness & Care**

The Animal Wellness & Care Plan (AWAC) was established to reinforce the Indiana State Fair's commitment and belief in the proper treatment of all animals in exhibition. The Indiana State Fair holds exhibitors of the various species of animals being exhibited to the highest standards in wellness, care and ethics of exhibition. The AWAC is responsible for ensuring the most up to date standards as well as to be a source for the public to seek answers to their questions relating to the health and safety of the animals involved in the Indiana State Fair. Failure or refusal by an exhibitor or fairgoer to comply with the Animal Wellness & Care Plan can result in penalties up to and including but not limited to removal and a ban from the Fairgrounds for the duration of the event.

## **Biosecurity**

The Indiana State Fair Biosecurity Plan was developed to prevent the outbreak of diseases carried by both animals and humans that spread pathogens that can be transmitted to and from farm animals, as well as through the food supply. Many diseases and pathogens can be prevented through maintaining the cleanliness of facilities and encouraging good

hygiene. The Biosecurity Plan will be enforced during the Indiana State Fair and all exhibitors are expected to carryout and preform basic biosecurity and hygienic task including:

- Hand Washing/sanitizing following exposure to animals and always before consuming food or drinks
- Excluding human food and food preparation from animal areas
- Maintaining general cleanliness of animals and animal areas
- Properly disposing of animal waste/soiled bedding in properly identified/designated areas
- Cleaning-up after your animal if it soils/has a biological event in a building/Fair common space
- Reporting the appearance or evidence of animal/human sickness or distress to Fair officials

Failure or refusal to comply with the above can result in penalties up to and including but not limited to removal and a ban from the Fairgrounds for the duration of the event.

The Indiana State Fair is committed to providing opportunities for all 4-H participants to show their animals as part of the State Fair. The State Fair also wants to ensure the integrity of its 4-H competitions as is evidenced by the various terms and conditions set forth in this Entry Book, including its policy with respect to testing for unauthorized substances in certain animals that are entered into these competitions and the penalties associated with positive results. By entering into these competitions, you agree to these terms and conditions and as such, we strongly recommend that you read this information carefully prior to submitting